

Horsham District Council – Decisions taken by the Cabinet on Thursday, 21 March 2024

Agenda Item No	Topic	Decision
Part A – Items considered in public		
B4	Local Authority Housing Fund Round 3 (LAHF R3) in 2024-25 and 2025-26	<p>RECOMMENDED TO COUNCIL</p> <ul style="list-style-type: none"> i) To proceed with the application for, and receipt of, the grant allocation for the Council to provide or facilitate the provision of 2 resettlement homes and 2 temporary accommodation homes and 1 large (4+bed) resettlement home. ii) To approve capital spend of £2.305m in the 2024/25 capital programme. iii) To approve the revenue grant income and spend of £8,000 in 2024/25. <p>Subject to Council approval:</p> <ul style="list-style-type: none"> iv) To approve the acquisition by Horsham District Council of up to 5 properties using the funds earmarked for this initiative, provided that any such acquisitions are undertaken in consultation with the Cabinet Member for Finance & Resources, and Cabinet Member for Housing, Communities & Wellbeing. <p>REASON</p> <ul style="list-style-type: none"> i) To apply for, receive and use the grant to help purchase / provide more affordable homes for the district. ii) & iii) Full Council must approve the capital budget. iii) Subject to Council approval, to avoid the requirement to seek Cabinet’s approval for the purchase by Horsham District Council of each individual property that would otherwise be required to give effect to this initiative.
B5	Commercial Food Waste	RESOLVED

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		<p>i) To approve the implementation of a weekly food waste collection to our commercial waste provision before 31 March 2025.</p> <p>RECOMMENDED TO COUNCIL</p> <p>ii) To approve capital expenditure of £130,000 required to purchase the vehicle and £5,000 for containers in 2024/25.</p> <p>iii) The revenue expenditure of £51,903.75 and the income of £32,500 with a net expenditure of £19,400 required for the transition to commercial food waste collections in FY24/25 is approved. This expenditure includes staff wages and the ongoing running costs.</p> <p>REASON</p> <p>i) The Environment Act 2021 requires businesses, except micro-firms, to recycle all recyclable waste stream, excluding garden waste and plastic film. As a commercial operator we are not obliged to collect food waste but if we don't then we will likely lose income from businesses who will need to use the service.</p> <p>ii) The commercial waste service does not currently offer a food waste offering within the current service provision. To provide a comprehensive competitive commercial waste service a food waste service is required to ensure we are offering businesses all waste streams. Businesses are required to separate their waste in line with legislation by 31 March 2025.</p> <p>iii) Full Council approve capital and revenue budgets.</p>
B6	Domestic Food Waste Weekly Collections	<p>RESOLVED</p> <p>i) To approve the introduction of a weekly domestic food waste service before 31 March 2026 to all residents in Horsham District.</p>

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		<p>ii) To approve the collection frequencies, as follows:</p> <ul style="list-style-type: none"> • Residual Waste: fortnightly • Dry Mixed Recycling: fortnightly • Garden Waste: fortnightly • Food waste: weekly <p>RECOMMENDED TO COUNCIL</p> <p>iii) That capital expenditure of up to £2,617,000 required to purchase the vehicles (to include in cab technology and CCTV), caddies and bins, is approved. This will be spent across 2024/25 and 2025/26 and profiled into the capital programme in the relevant year by the Director of Resources when the lead times for each capital items are known.</p> <p>iv) That revenue expenditure of £25,000 in 2024/25 for route planning required for the transition to weekly food waste collection is approved.</p> <p>REASON</p> <p>i) The Environment Act 2021 set into legislation various requirements for local councils and specifically mandated for all waste collection authorities (WCAs) in England to provide a weekly collection of food waste from households. On 21 October 2023, Government announced ‘Simpler Recycling’ waste reforms which stated the new requirement must be provided by 31 March 2026.</p> <p>ii) ii) The roll out of weekly food waste collections encompasses a number of projects as detailed in the report, which will all feed into achieving the delivery of the service by 31 March 2026.</p> <p>iii) Full Council must approve capital and revenue expenditure.</p>

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B7	An Additional Service for the Isolated Property Rounds	<p>RECOMMENDED TO COUNCIL</p> <ul style="list-style-type: none"> i) To approve the additional capital budget in 2024/25 of £130,000 for an electric vehicle and charging point. ii) To approve the additional revenue budget expenditure in the recycling and waste service 2024/25 budget of £27,000. <p>RESOLVED, subject to Council Approval</p> <ul style="list-style-type: none"> i) Approve an increase in the waste collection service for the isolated rounds; ii) Approve the award of the contract to the winning bidder to purchase a suitable collection vehicle on standard market terms; and iii) Delegate authority to the Director of Communities in consultation with the Head of Legal Services to finalise the terms of and enter into a contract with the winning bidder. <p>REASON</p> <ul style="list-style-type: none"> i) Full Council must approve the allocation of funds outside of the budget.
B8	Drill Hall	<p>RESOLVED</p> <ul style="list-style-type: none"> i) To approve that the Drill Hall be sold to Lifespring Church, subject to: <ul style="list-style-type: none"> a) Lifespring obtaining the appropriate planning use class for the building b) Ministry of Defence approval for the sale c) Appropriate covenants being agreed to ensure that the site remains for community use into the long term, with overage clauses to the benefit of HDC also in place should

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		<p>it ever be sold. d) Completion of the Asset of Community Value process e) A satisfactory sale figure for the property being agreed.</p> <p>ii) To delegate authority to the Director of Communities, in consultation with the Cabinet Member for Local Economy and Place, to agree the sale once all of the above conditions have been satisfied</p> <p>REASON</p> <p>i) To ensure a sustainable future for the Drill Hall.</p>
B9	One-Off Cost of Living Supplement	<p>RECOMMENDED TO COUNCIL</p> <p>i) to approve an increase of £100,000 in the income and expenditure revenue budgets in 2024/25 for the cost-of-living award.</p> <p>REASON</p> <p>i) To support council employees on lower grades with managing the increased cost of living and bridge the anticipated delay in the national pay settlement for 2024/25.</p> <p>ii) Full Council must approve the allocation of funds outside budget.</p>
B10	Cleaning Services Contract	<p>RESOLVED</p> <p>i) To approve the award of the contract to the winning bidders for Lot 1 and Lot 2 of the cleaning contract for the Council’s operational buildings on the terms contained in the attached appendix in the report.</p> <p>ii) To delegate authority to the Director of Place, in consultation with the Head of Legal &</p>

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		<p>Democratic Services to finalise terms and conditions of and enter into a contract with the highest scoring bidders for the cleaning contract</p> <p>REASON</p> <p>A compliant tender process has taken place to select the winning bidders who have confirmed they can deliver the services for the cleaning of the Council's operational buildings in line with the expiry date of 31 May 2024.</p>